



**Meeting Minutes**  
**San Mateo Consolidated Fire Department**  
**Board of Directors Regular Meeting**  
**Wednesday, May 22, 2024 – 4:00 P.M.**  
**Hybrid Remote Teleconference Meeting**  
**Foster City EOC**

**1. OPENING**

The meeting was called to order at 4:01 pm by Board Chair Mates

**1.1. Call to Order & Determination of a Quorum**

**1.2. Pledge of Allegiance**

**1.3. Roll Call**

**Board Members Present:** Newsom, Froomin, McCune

**Board Members Absent:** Mates

**2. AGENDA CHANGES**

Legal Counsel Ross assisted with swearing-in of Alternate Board Member McCune

**3. PUBLIC COMMENT**

None

**4. PRESENTATION**

**Item 4.1 Recognition of Peninsula Council of Lions Clubs Award for Outstanding Public Service Recipient Fire Inspector Jenn Mecham**

Deputy Fire Chief Marshall recognized Fire Inspector Jenn Mecham for her recent award for outstanding public service thanks to her role as a youth fire setting intervention specialist.

**5. CONSENT**

Board Member Newsom asked if there was any public comment on this item, which there was not. Board Member Froomin moved to approve the Consent calendar; Board Member McCune seconded. The Board Secretary took a roll call vote, and the Consent calendar items were approved 3-0.

**6. NEW BUSINESS**

**Item 6.1 Fiscal Year 2024-26 Business Plan.**

Treasurer Karen Huang provided a PowerPoint presentation on the 2023-24 budget and the fiscal year 2024-26 business plan. Key points included:

- Members annual contributions increased by 4.5%.
- Aiming to bring the general fund balance to \$1.5 at the end of the five-year forecast.
- Will continue monitoring the Fire Protection & Life Safety Fund to reach 25% of its operating expenditures in fund balance.

Board Chair Newsom asked if there was any public comment on this item, which there were none.

Board Member Froomin moved to adopt the resolution; Board Member McCune seconded. The Board Secretary took a roll call vote, and the resolution was approved 3-0.

## **7. REPORTS AND ANNOUNCEMENTS**

Fire Chief Thrasher provided a brief organizational update:

- On May 23, San Mateo will be hosting a Ribbon Cutting Ceremony for the Fallen Heroes Memorial at Central Park.
- On May 24, we will host our annual remembrance ceremony in honor of Captain Julius “Jay” Meghinasso at Station 24. This marks the 70th anniversary of Captain Meghinasso's line of duty death.

## **8. CLOSED SESSION**

The Fire Board adjourned to Closed Session at 4:25 p.m. General Counsel Ross reported out from Closed Session, indicating that a written report describing any reportable action will be prepared and will be included in the meeting packet for the next Board meeting.

## **9. ADJOURNMENT**

The Board meeting was adjourned at 5:44 p.m.